

PROCEEDINGS OF THE RED LAKE COUNTY BOARD OF COMMISSIONERS

October 10, 2023

Pursuant to adjournment of its last meeting, the Red Lake County Board of Commissioners duly met in regular session at the Courthouse in Red Lake Falls, MN on October 10, 2023, at 10:00 am.

CALL TO ORDER

Chairman Remick called the meeting to order. Commissioners present were Al Remick, Eric Mickelson, Tony Gerardy, Chuck Flage, and Ron Weiss. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Commissioner Flage moved, seconded by Commissioner Mickelson, and carried unanimously to approve the agenda.

HIGHWAY ANNOUNCEMENTS

County Highway Engineer Taylor Amiot met with the board to discuss final payment for shoulder and striping projects. Commissioner Weiss moved, seconded by Commissioner Gerardy, and carried unanimously to approve payment to Sir Lines-A-Lot LLC for road striping. Payment to Thygeson Construction for shoulder work was approved contingent on the County receiving tax payments on gravel that was removed for the project.

HR ANNOUNCEMENTS

HR Manager Angie Lundeen presented the board with a quote from TRF Lock & Key to change the existing door handles and locks in the courthouse with ADA and fire code compliant replacements. Commissioner Gerardy moved, seconded by Commissioner Mickelson, and carried unanimously to accept the bid from TRF Lock & Key to replace the door handles and locks.

MINUTES

Commissioner Weiss moved, seconded by Commissioner Flage, and carried unanimously to approve the minutes from the regular meeting on September 26, 2023.

EXPENDITURES

Commissioner Flage moved, seconded by Commissioner Mickelson, and carried unanimously to approve the following expenditures for the period:

<u>Vendor</u>	<u>Amount</u>
Firmin’s Cabinets	\$2,150.00
Gladen Construction	\$153,558.00
Mactek Systems Inc	\$13,572.50
Moore Engineering Inc	\$7,698.88
Prowest & Associates Inc	\$3,185.00
Sir Lines-A-Lot LLC	\$30,209.93
Stantec Consulting Services Inc	\$4,756.93
Thief River Glass	\$3,991.48
Truenorth Steel Inc	\$9,304.50
24 Payments less than \$2000	<u>\$13,572.80</u>
TOTAL	\$242,000.02

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COMMITTEE REPORTS

The following commissioner/committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Weiss	Personnel committee, Tri-County Community Corrections, Highway meeting
Gerardy	Highway meeting
Flage	Minnesota Rural Counties
Remick	Tri-County Community Corrections, Red Lake County Affordable Housing, meeting with MJB Architects

AUDITOR ANNOUNCEMENTS

Gervais informed the board that due to the planned restructuring of the Red Lake County Park Board, a question has come up regarding whether to keep the Park Board checking account at Unity Bank open. Gervais said that the Park Board expenses could easily be ran through the County's general fund and the separate checking account seemed unnecessary. Commissioner Flage moved, seconded by Commissioner Gerardy, and carried unanimously to close the Park Board checking account at Unity Bank. County Attorney Tanner Holten also informed the board that because no members of the public appeared for the hearing regarding the Park Board bylaws, his office would begin finalizing them.

Gervais informed the board that the wooden double doors on the east side of the courthouse are beginning to show signs of rot and may need to be replaced or repaired in the future.

Gervais sought input from the board on what should be done in front of the courthouse where the hedge used to be. It was decided based on input from the public that the area should be leveled, and grass planted to not obstruct the view of the courthouse from Main Avenue. The board instructed Gervais to contact landscapers for quotes.

Gervais presented the board with a quote from High Plains Technology for a new computer backup system. It was discovered that the former IT services provider had not backed up the county's computers since June 2023, and the onsite backup system is obsolete. Commissioner Weiss moved, seconded by Commissioner Gerardy, and carried unanimously to approve the quote from High Plains Technology for a new backup system.

Gervais informed the board that due to changes in the Minnesota Statutes, additional information is required on the truth in taxation notices. Gervais presented the board with an example notice and explained the new requirements.

Gervais informed the board that although the County had approved the liquor license for The Landing at the Bend, according to the Office of Alcohol and Gambling Enforcement, the township board must approve the license before the County is allowed to. Commissioner Gerardy moved, seconded by Commissioner Mickelson, and carried unanimously to approve the liquor license contingent upon receiving board minutes from Red Lake Falls Township showing approval of the license.

Gervais sought approval from the board for a step increase for Chief Deputy Auditor Kyle Thibert. Commissioner Gerardy moved, seconded by Commissioner Flage, and carried unanimously to approve the step increase.

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ADJOURNMENT

A motion was made by Commissioner Gerardy, seconded by Commissioner Mickelson, and unanimously carried to adjourn the meeting at 12:06 p.m. The next regular meeting of the board is scheduled for Tuesday, October 24, 2023, at 10:00 a.m.

Attest: _____
Kelsey Gervais, County Auditor

Allen Remick, Chairman
Board of Commissioner