

RED LAKE COUNTY
Regular Meeting Held June 11, 2019

Pursuant to adjournment of its regular meeting the Red Lake County Board of Commissioners duly met in regular session at the courthouse in Red Lake Falls, MN on June 11, 2019 at 10:00 a.m. Chairman Weiss called the meeting to order. All Board members were present. The Pledge of Allegiance was recited.

Commissioner Simpson moved to approve the agenda. Motion seconded by Commissioner Dudycha and carried unanimously.

Kayla Jore, Inter-County Nursing Service Director was present at the meeting to introduce herself to the members. Jore recently assumed the position after the retirement of long time Nursing Service Director Anita Carlson in February.

County Highway Engineer Erik Jove was present to discuss several topics. Hove requested approval to advertise for two culvert replacement projects in Terrebonne Township, SAP 063-599-029 (Road T-179) and SAP 063-599-028 (Road T-135). Project will encompass replacing metal culverts in poor condition with concrete box culverts. Proposed bid opening is July 23, 2019 pending State Aid funding approval. Commissioner Flage moved, seconded by Dudycha and carried unanimously to approve the request as presented.

Hove requested approval to advertise for construction of a salt storage facility at the County Highway Department location in Red Lake Falls. The building will be located on the northeast corner of the property and sized to store a one-year supply of salt and salt/sand mixture. Hove commented approximately fifty percent of the project is eligible for state aid funding. Bid opening will be held in July/August pending approval of State Aid funding. Commissioner Flage moved, seconded by Dudycha and carried unanimously to approve the request as presented.

Hove stated that there will be 2 road striping contracts in 2019. The first is a district-wide contract with several of the counties in District 2 that is being administered by Beltrami County. The contract is for completing 6-inch line striping and is paid for with Federal Safety Funds.

The second contract is to complete striping on the remaining county roads and is not eligible for federal funds. Three quotes were received and Hove recommended approval of the low quote of \$28,045.55 from AAA Striping Services to complete the work in the west half of the county. Commissioner Flage moved, seconded by Dudycha and carried unanimously to approve the low quote as presented.

Hove informed that the apparent low bid accepted at the prior meeting from Triple D Construction was changed due to a calculation error, and therefore no longer making it the lowest bid. Taggart Construction had the next lowest bid at \$204,500.00 and has been awarded the contract.

Commissioners questioned when the county road ditches will be sprayed for noxious weeds. EO Kurt Casavan was present and commented that spraying operations will be conducted later in the summer with assistance from County Highway staff.

Casavan informed of an issue with a property owner whose septic system is out of compliance and refusing to comply with requirements. Commissioner Simpson commented that a county resident cannot sell his residence because of the current County Septic Ordinance.

The County Board reviewed quotes to replace shingles on the Social Services building. Two quotes were received in the following amounts: \$11,600.00 from Aaron Seng Construction of Red Lake Falls, and \$19,125.00 from Roy Klipping Construction of Red Lake Falls. Scheduled completion date for both

contractors is first part of August. Commissioner Simpson moved, seconded by Flage and carried by unanimous vote to approve the low quote submitted by Aaron Seng Construction pending proof of liability insurance. The county will provide the building permit.

Commissioner Dudycha moved, seconded by Remick and carried unanimously to approve the following expenditures for the period:

<u>Vendor</u>	<u>Amount</u>
Brummund Excavating, LLC	\$13,207.30
Cardmember Service	3,863.75
Counties Providing Technologies	3,676.00
Dick's Backhoe Service	7,078.83
Kruse Backhoe Service, LLC	7,861.14
Penguin Management, Inc.	3,036.00
ReadiTech IT Solutions	3,097.00
Red Lake County Co-op	4,119.37
University of North Dakota	2,367.63
49 Vendors less than \$2,000.	<u>14,365.71</u>
TOTAL	\$62,672.73

The motion includes the following added expenditures: \$257.78 to Sarah Kollin; \$900.00 to MN IT Services; \$409.85 to Personnel Concepts; \$136.88 expenses and \$530.00 per diem to Chuck Flage; \$8.12 expenses and \$140.00 per diem to Allen Remick.

Commissioner Flage moved, seconded by Dudycha and carried unanimously to approve the minutes of the regular board meeting held on May 28, 2019 as presented.

Commissioner Remick presented information from County Treasurer Nick Knott regarding recent state legislation appropriating funding to reimburse the County Deputy Registrar Offices related to the development/deployment of the Minnesota License and Registration System (MNLARS) in July 2017. Red Lake County is being granted \$21,865.36 of the 13 million state appropriation. The County must approve the grant agreement and submit to the Minnesota Department of Public Safety by June 30, 2019. Commissioner Simpson moved, seconded by Flage and carried unanimously to approve the Reimbursement Grant Agreement as presented. Authorized signers are the Board Chair and County Auditor.

Commissioner Simpson moved, seconded by Flage and carried by unanimous vote to approve the Liability Release Agreement between Nick Knott, Deputy Registrar Appointee and the Minnesota Department of Public Safety as presented.

Remick also presented a request from County Treasurer Knott for additional compensation based on a percentage of the Reimbursement Grant the county will receive. The request is for an additional wage or one-time compensation (bonus) amount of \$6,500.00 to Knott and \$6,500.00 to Deputy Treasurer Carmen Harmoning. According to Knott, the request is due to the extra work beyond normal job functions, increased motor vehicle transactions, and increase in fees generated by the office since MNLARS implementation. Commissioner Remick moved, seconded by Simpson and carried by unanimous vote to approve the one-time bonus payment of \$6,500.00 to Nick Knott and \$6,500.00 to Carmen Harmoning after Red Lake County receives the grant funds.

Commissioner Dudycha asked County Attorney Lacoursiere on the status of the reimbursement from Polk County for its portion of the MnDak lawsuit costs that were paid by Red Lake County. Lacoursiere informed that he had discussions the prior week with the Polk County Attorney and it is Lacoursiere's understanding the topic is to be discussed at a Polk County Board meeting.

The following Commissioner/Committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Simpson:	Participated in a Census CCC meeting at Brooks City Hall.
Flage:	Attended a NW Regional Development TAC meeting in Warren discussing the spring flood damages, Towards Zero Death program, the speed limit study on Pennington CR #3, road projects and northern border crossing issues.
Dudycha:	NW RDC meeting in Red Lake Falls reviewing financials, discussing programs and toured the Weiss Asparagus Farm. Attended an Oklee City Council meeting.
Remick:	SWCD meeting discussing the FEMA Flood Plain maps, Ditch Buffer compliance and several erosion issues.
Weiss:	Attended the Census CCC meeting, NW Regional Development, Local 49 union negotiations, and a Tri County Corrections meeting in Crookston.

HR Director Lundeen met with the board regarding the final report of the compensation study recently completed by Bjorklund Compensation Consulting. Detailed information from the study was distributed. There was additional discussion. Lundeen informed that the recommendation reflects a 1.37% total salary impact if approved. Lundeen asked the board to make a decision whether to proceed and the date its implemented. Commissioner Remick moved, seconded by Simpson and carried by unanimous vote to accept the proposal as presented and to implement the Bjorklund Compensation study recommendation beginning January 1, 2020.

Commissioner Flage moved, seconded by Simpson and carried by unanimous vote to close the regular board meeting at 12:35 p.m. to discuss Local 49 Union negotiations. The regular board meeting was reopened at 1:35 p.m.

The board acknowledged correspondence from Minnesota Rural Counties regarding the end of session legislative report for 2019.

There being no further business the meeting was adjourned to June 25, 2019 at 10:00 a.m.

Attest: _____
Robert Schmitz, County Auditor

Ron Weiss, Chair, Board of Commissioners