

PROCEEDINGS OF THE RED LAKE COUNTY BOARD OF COMMISSIONERS

January 24, 2023

Pursuant to adjournment of its last meeting, the Red Lake County Board of Commissioners duly met in regular session at the Courthouse in Red Lake Falls, MN on January 24, 2023 at 10:00 am.

CALL TO ORDER

Chairman Remick called the meeting to order. Commissioners present were Chuck Flage, Tony Gerardy and Allen Remick. Others present were Kelsey Gervais, Kyle Thibert, Mike Flaagan, Mike Lacoursiere, Kurt Casavan, Angela Lundeen, Crystal Philipp, Marit Martell, and Nick Knott. The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Commissioner Flage moved, seconded by Commissioner Gerardy and carried unanimously to approve the agenda.

COMMENTS AND ANNOUNCEMENTS

Highway Engineer Mike Flaagan met with the board to discuss the proposed agreement with Canadian Pacific to allow the company to replace a railroad crossing located in the City of Oklee. The estimated cost is \$96,830.57. The County Highway Department will be responsible for \$28,330.57, with CP paying the remainder. The project is projected to begin in 2024. Commissioner Gerardy moved, seconded by Commissioner Flage and carried unanimously to approve the agreement.

Environmental Officer Kurt Casavan met with the board for approval of the annual legal ditch assessments. The assessments increased by \$3,000 from the previous year from \$92,000 to \$95,000. Commissioner Flage moved, seconded by Commissioner Gerardy and carried by unanimous vote to approve the payable 2023 legal ditch assessments and to authorize the County Auditor to levy such assessments for ditch maintenance purposes against the benefitted property owners.

Environmental Officer Casavan proposed having a Joint County Ditch meeting in the future as one has not been held for some time. A date will be set at a later time.

2021 COUNTY AUDIT

Crystal Philipp and Marit Martell met with the board on behalf of Hoffman, Philipp, and Martell, PLLC to discuss the results of their 2021 year end audit for the County. Their results showed the County was in good financial standing. A copy is available on the County’s website and in the Auditor’s office for public viewing.

EXPENDITURES

Commissioner Gerardy moved, seconded by Commissioner Flage and carried unanimously to approve the following expenditures for the period:

<u>Vendor</u>	<u>Amount</u>
Anderson Brother’s Construction	\$76,750.25
Red Lake County Environmental Office	\$10,235.16
Counties Providing Technology	\$4,531.00
DLT Solutions, LLC	\$4,850.96
Headwaters RDC	\$3,500.00

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Minnesota Counties Computer Coop	\$21,208.90
Minnesota Sheriff's Association	\$2,403.29
ReadiTech IT Solutions	\$17,079.67
Thibert Chevrolet & Buick	\$41,721.00
TK Elevator Corporation	\$3,306.15
Tri County Community Corrections	\$62,779.75
University of North Dakota	\$2,460.31
29 Payments less than \$2,000	<u>\$12,715.48</u>
TOTAL	\$263,541.92

MINUTES

Commissioner Flage moved, seconded by Commissioner Gerardy and carried unanimously to approve the minutes from the regular meeting held January 3, 2023.

COMMITTEE REPORTS

The following commissioner/committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Flage	Minnesota Rural Counties, County Economic Development Board, Inter-County Nursing
Gerardy	Inter County Community Council
Remick	Tri County Corrections, Northwest Regional Emergency Radio Board, Northwest Mental Health Center (Alluma), Association of Minnesota Counties

AUDITOR COMMENTS AND ANNOUNCEMENTS

Auditor Kelsey Gervais met with the board to seek approval for Hoffman, Philipp, and Martell, PLLC to begin their audit of the 2022 fiscal year for Red Lake County. Commissioner Flage moved, seconded by Commissioner Gerardy and carried unanimously.

Auditor Gervais presented a contract to the board from Brad Swenson on behalf of Brad's Lawn Care Service requesting to provide lawn mowing service for the courthouse and social service building over the next three years at \$140 each time. Commissioner Flage moved, seconded by Commissioner Gerardy and carried unanimously to approve the contract.

The Association of Minnesota Counties requested the board appoint a member to the Health and Human Services Committee. Commissioner Remick volunteered for the position.

HIGHWAY ENGINEER

HR Manager Angela Lundeen met with the board to discuss the County's ongoing search for a Highway Engineer. Lundeen requested approval to utilize advertising services from GovHR USA in order to increase the number of viewers reached. The board requested Lundeen provide an updated bid for approval at the next meeting.

ADJOURNMENT

A motion was made by Commissioner Flage, seconded by Commissioner Gerardy and unanimously carried to adjourn the meeting at 12:15p.m. The next regular meeting of the board is scheduled for Tuesday, February 7, 2023 at 10:00 a.m.

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Attest: _____
Kelsey Gervais, County Auditor

Tony Gerardy, Vice Chairman
Board of Commissioners