

RED LAKE COUNTY
Regular Meeting Held January 22, 2019

Pursuant to adjournment of its regular meeting the Red Lake County Board of Commissioners duly met in regular session at the courthouse in Red Lake Falls, MN on January 22, 2019 at 10:00 a.m. Commissioners present: Dudycha, Flage, Remick, Simpson and Weiss. Chairman Weiss called the meeting to order. The Pledge of Allegiance was recited.

Susie Novak of the North Country Foodbank in Crookston met with the board. Novak informed that the Food Bank is a charitable emergency feeding program that is fully funded through grants and donations. The organization has outgrown its current warehouse and is now seeking approximately 3 million in state bonding to build a new facility. The Food Bank has to provide matching dollars and needs approximately 1 million yet to meet that goal. Novak is meeting with several counties seeking funding, and is asking each small county for \$25,000.00 but asking more of the larger counties. Six (6) acres of land has been donated for the new warehouse location. Chairman Weiss commented that social service funds might be available for such purposes. Board members suggested that Novak attend the next Social Services board meeting and discuss.

Interim County Engineer Jerilyn Swenson met with the board for several topics. Swenson reported on the plow truck accident in late December, the County Ditch 2 culvert replacement project (063-12-008) on CSAH No. 12, and the Trunk Highway No 222 turn-back road project by Oklee. The turn-back was not funded in the 2018 legislation but MnDOT has again included the project in the current transportation bill. MnDOT has completed the required soil borings so if funding is successful then the project can proceed.

Swenson and Highway Maintenance Supervisor Randy Konickson then presented quotes on some major equipment purchases for the department. Konickson presented quotes off the MN State Bid Contract from Ziegler Cat and RDO Equipment Company for a new motor grader. The Ziegler Cat bid is \$229,090.00 for a 2019 Caterpillar-140M3, and RDO is \$228,625.00 for a 2019 John Deere-770G. Both quotes were less trade of a 2012 Caterpillar-140M2. There was discussion on added options such as anti-icing glass and adding additional warranty above the standard 7-years. Commissioner Simpson moved, seconded by Flage and carried unanimously to approve the quote from Ziegler Cat in the amount of \$229,090.00 plus addition of \$2,950.00 for anti-icing glass and \$8,370.00 additional for the 8-year, 8,000 hour warranty, or \$240,410.00 net cost after trade of old motor grader.

Quotes were presented off the state contract from Nelson Leasing, Inc. and Wallwork, Inc. for purchase of a new truck and plow equipment. The truck quotes include plow equipment installed by Bert's Truck Equipment. The Nelson Leasing quote is \$185,661.00 for a 2019 International, and Wallwork is \$203,459.00 for a 2019 Kenworth. The new truck will replace a 1999 Sterling that will be sold at auction later in the spring. Commissioner Remick moved, seconded by Simpson and carried unanimously to approve the quote of \$185,661.00 submitted by Nelson Leasing, Inc. for the 2019 International with plow equipment.

Konickson presented two quotes for a new gravel pup trailer. Magnum Manufacturing LLC submitted a quote of \$37,500.00 for a belly dump trailer, and Bert's Truck Equipment submitted a quote of \$38,495.00 for an end dump trailer. Konickson noted there would be extra cost of \$2,770.00 for tires but recommended the belly dump as it spreads a more consistent layer of gravel on the road surface and is easier to use. Commissioner Remick moved, seconded by Dudycha and carried unanimously to approve the quote as presented for the end dump trailer from Magnum Manufacturing with tires at as added cost.

Swenson informed that she had solicited another quote as requested by the County Board to replace the old carpet and install carpet tiles and linoleum at the Highway Department offices. The board reviewed

the quote of \$8,478.40 from Five Star Flooring, St Hilaire. Paint & Glass Interiors of Thief River Falls had provided a quote of \$9,623.28 at a previous board meeting. Commissioner Simpson moved, seconded by Dudycha and carried unanimously to approve the quote as submitted by Five Star Flooring.

Swenson informed that the 2004 Auto-Cad system currently used by her department only operates on the Windows-7 operating system. Swenson requested to purchase an upgrade to be compatible with the newer Windows-10 computer systems currently being used by staff. The annual subscription fee is \$2,996.44 for the upgrade. Commissioner Flage moved, seconded by Dudycha and carried by unanimous vote to approve the request as presented.

Swenson stated there are approximately 1700 historical documents that should be scanned but the cost would be approximately \$10,500.00 to hire a firm to complete. Swenson mentioned she is checking on the price to purchase a scanner instead and would have that information available for the next meeting.

Wayne Violette of the Red Lake Falls Volunteer Ambulance met with the board to inform that additional personnel are needed to keep operating the organization on a volunteer basis. Violette mentioned that it's hard to find volunteers for staffing needs during the week as most have full-time jobs out of town. And, in addition, the on-call pay is just a fraction of what the individual earns at their jobs. Violette suggested raising the on-call rate to volunteers as an incentive to aid in retaining and recruiting members, but that comes at an added cost. Another option is to hire full-time EMT staff and that would be a significant cost increase also. The local ambulance is exploring several possibilities to increase revenue sources such as grants, increasing fees, and requesting additional funding from the County and the City of Red Lake Falls. Violette commented that he wanted to make the county aware of the issues, and take into consideration the Ambulance Association's concerns during county budgeting.

Environmental Officer Casavan met with the board for approval of the annual legal ditch assessments. The assessments are identical to the previous year. Commissioner Simpson moved, seconded by Dudycha and carried by unanimous vote to approve the payable 2019 legal ditch assessments, and to authorize the County Auditor to levy such assessments for ditch maintenance purposes against the benefitted property owners in the following amounts:

Ditch #	Assessment		
CD-2	\$5,000.00	CD-64	\$2,000.00
CD-3	\$0.00	CD-67	\$1,500.00
CD-4	\$5,000.00	CD-69	\$2,000.00
CD-9	\$3,000.00	CD-70	\$500.00
CD-12	\$3,000.00	JCD-1	\$5,000.00
CD-17	\$3,000.00	JCD-3	\$500.00
CD-1865	\$2,000.00	JCD-11	\$1,500.00
CD-22	\$1,000.00	JCD-13	\$3,000.00
CD-23	\$500.00	JCD-15	\$4,000.00
CD-24	\$3,000.00	JCD-31	\$2,000.00
CD-28	\$1,000.00	JCD-60	\$6,000.00
CD-57	\$4,000.00	JCD-64	\$4,000.00
CD-58	\$4,000.00	JCD-66	\$8,000.00
CD-60	\$4,000.00	JCD-71	\$1,000.00
CD-61	\$5,000.00		
CD-62	\$5,000.00	TOTALS	\$89,500.00

County Treasurer Knott met with the board to update on the Mutual Fund investment he was authorized to sell. One half the investment was sold in December 2018 and the balance this January. The Office of State Auditor recommends that the county not have money invested in this mutual fund account. Knott reported the funds were re-invested in two Certificates of Deposit.

Commissioner Flage moved, seconded by Dudycha and carried unanimously to approve the minutes from the regular board meeting held on January 8, 2019 as presented.

Commissioner Simpson moved, seconded by Flage and carried unanimously to approve the following expenditures for the period:

<u>Vendor</u>	<u>Amount</u>
Counties Providing Technologies	\$ 3,716.00
MN Counties Intergovernmental Trust	95,059.00
MN Dept. of Transportation	3,621.58
NW MN Household Hazardous Waste	4,606.25
Power Plan	37,860.56
Red Lake County Environmental	16,937.60
University of North Dakota	4,735.26
34 Vendors less than \$2,000.	<u>9,895.61</u>
TOTAL	\$176,431.86

The motion includes the following additional bills: \$66.00 to Commissioner of MMB; \$50.00 to Commissioner of Revenue; \$20.70 to the Gazette; \$3,184.50 to MnCCC, and \$70.00 per diem to Allen Remick.

The following Commissioner/Committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Simpson:	None.
Flage:	Inter County Nursing Service: topics were the budget, salary grade system, Ads for Nursing Service Director, and Election of officers.
Dudycha:	Tri County Corrections: discussed a Mental Health Program Grant and the budget.
Remick:	Attended a SWCD meeting and heard report on registered feedlot operations in the county, Kevin Reich is new SWCD Supervisor.
Weiss:	Tri County Corrections: reviewed reports on inmate admits, bed space rentals for December, and employee service awards. Attended Quin CHS meeting and reviewed information on WIC Program and the Mass Dispensing Exercise to be conducted in Newfolden. Attended a NW Regional Development meeting in Warren discussing the Land of Dancing Sky program and the Revolving Loan Fund annual certification.

The County Board acknowledged a letter from County Assessor Amberson regarding MN Statute 273.01 requirements.

There being no further business the meeting was adjourned to February 12, 2019 at 10:00 a.m.

Attest: _____
Robert Schmitz, County Auditor

Ron Weiss, Chair, Board of Commissioners